



# CIRCOLO SCANDINAVO

Skandinaviska Föreningens Konstnärshus i Rom

## Board meeting

17 – 18<sup>th</sup> of October 2016

Present:

Pekka Korpinen, Chairman of the Board

Ingo Arnason, Director

Janne Giese

Juha Ruusuvuori

Ingeborg Stana

Kolbrún Halldórsdóttir, Representing the Nordic Council of Artists

Vera Norden, Representing the Nordic Embassies in Rome\*

Marianne Pade, Representing the Nordic institutes in Rome\*\*

Sara Pollesello, assistant

*\*Not present for paragraph 6 and first part of paragraph 9*

*\*\*Only present for paragraph 6 and first part of paragraph 9*

The decisions have been made on October 17<sup>th</sup>, if other is not mentioned.

### 1. Opening – selection of secretary

Meeting opened on the 17<sup>th</sup> of October at 10:15 by Chairman Pekka Korpinen. Assistant Sara Pollesello chosen as secretary for the meeting.

### 2. Report Artists-in-Residence 2016

Ingo introduced the problem of cancellations shortly before residency period is to begin. It was decided Circolo should in the future:

- Rise the deposit to 250 euro.
- Require the deposit to be paid within 14 days from the reception of acceptance letter.
- Be stricter with claiming the deposit on time – would the artists be late in paying he/she would lose his/her spot.

It was also decided these new standards should be added to the application form, to raise awareness of them among the applicants.

Furthermore, it was decided to start the residency year in October, and thus having more time to contact September's artists (preventing many last-minute cancellations due to too short notice).

Also, the valuation of applicants will from now on be made per e-mail by an advisory committee. The pre-valuation should be done before May 15<sup>th</sup>, to enable for the Director to make the final decision and send out the acceptance letters to the chosen applicants on May 22<sup>nd</sup>.

### **3. Estimated Income and Expenditure 2016**

It was decided to:

- Advertise the possibility of renting the terrace for events (1000 euro) to Nordic companies in Rome.
- Send out reminders to artist associations about payment.
- Apply for grant from artist associations.
- Not renew Gianni Petrelli's contract as bookkeeper for the Circolo. A formal letter should be written to Mr Petrelli, informing him about the decision. The Director will from now on be responsible of the bookkeeping.

Due to Nordiska Ministerrådets new requirement of an external auditor for the Circolo, the Director will inquire in the different options of legal auditors in Italy, and get back to the Board with the result.

### **4. Budget proposal 2017**

The Budget proposal presented by the Director was accepted, with the addition of 10000 euro for a possible move to a new location.

### **5. Code of Management Practice**

*The Code* (Attachment 1) was approved by the board as presented by Chairman Korpinen.

### **6. Outline for Strategy**

*The Strategy Plan* (Attachment 2). Based on a Feasibility Study by Prof. Paavo Hohti and in accordance with Eva Englund's e-mail of 03.10.16 on behalf of the Nordic Council of Ministers, Chairman Korpinen presented a proposal for a Strategy Plan for CS. After a thorough discussion and some alternations, the Board accepted the Strategy Plan and asked the director to inform Eva Englund and the NCM about the Board's conclusion.

*(Decision took place on October 18th)*

### **7. Renewal of the lease for Via della Lungara 231**

The Board agreed on the rent for Via della Lungara 231 being too high, especially since the Circolo is taking care of all maintenance, and it was decided the Circolo should apply for a more affordable location.

The Director will explore other options on the market, keeping the Board informed about the situation. Moreover, the Director was entitled by the Board to sign a contract between the Italian state and the Circolo, would the Circolo be chosen for the Housing Project for Artists organised by the state.

**8. Financial statements consultancy**

- See regarding decision in paragraph three.

**9. Any other business**

- Meeting times: The proposal to separate the Board meeting from the Annual meeting in the spring as a try-out was accepted, and it was decided the Annual meeting will take place on Thursday April 20<sup>th</sup> at 6 PM, while the Board meeting will take place on March 22<sup>nd</sup> at 10:15 AM. (*Decision took place on October 18<sup>th</sup>*)
- A questionnaire should be sent out to all board applicants, regarding the reasons for their interest. The answers will be published on the website, for members to get an idea of who's running for the Board.
- Janne Giese should contact museums in Denmark, regarding the portraits of Circolo currently kept at Nivagaard's Museum, asking if it would be possible having them there until the Circolo has moved to its new location.